



Tenancy Services

PROPERTY INSPECTION REPORT for House No. _____

This report is intended to help avoid disputes

This should be used to record the condition of the property at the start of the tenancy.

The landlord and the tenant should fill out this form together, and tick the appropriate box if the condition is acceptable, or record any damage or defects.

CONDITION ACCEPTABLE?

	ROOM AND ITEM	LANDLORD	TENANTS	DAMAGE/DEFECTS/GENERAL COMMENTS
LOUNGE / SITTING ROOM	Doors			
	Walls			
	Wall Plugs			
	Keys			
	Locking System			
	Lights Fittings/Shades			
	Lights Switches			
	Floors/Carpets			
	Windows Panes			
	Window Catches & Strays			
	Blinds/Curtains Rails			
	Tiles			
Air corn				
KITCHEN/DINING ROOM	Doors			
	Walls			
	Wall Plugs			
	Keys			
	Locking System			
	Lights Fittings/Shades			
	Lights Switches			
	Floors/Carpets			
	Windows Panes			
	Window Catches & Strays			
	Blinds/Curtains Rails			
	Tiles			
	Cupboards			
	Sinks/Benches			
Oven				
Refrigerator				
BATHROOM	Wall/Doors			
	Lights/Power points			
	Floors/FI. Coverings			
	Windows			
	Blinds/Curtains Rails			
	Mirror/Cabinet			
	Bathtub			
	Shower			
	Wash basin			
Toilet (WC)				

LAUNDRY	Lights/Power points			
	Floors/Tiles			
	Windows			
	Blinds/Curtains			
	Washing machine			
	Wash tub			
BEDROOM 1	Doors			
	Walls			
	Lights			
	Light Switches			
	Floors/Tiles			
	Windows Panes			
	Windows Catches & Strays			
	Blinds/Curtains Rails			
	Ceiling Fan			
	Air corn			
Wardrobe/Doors				
BEDROOM 2	Doors			
	Walls			
	Lights			
	Light Switches			
	Floors/Tiles			
	Windows Panes			
	Windows Catches & Strays			
	Blinds/Curtains Rails			
	Ceiling Fan			
	Air corn			
Wardrobe/Doors				
BEDROOM 3	Doors			
	Walls			
	Lights			
	Light Switches			
	Floors/Tiles			
	Windows Panes			
	Windows Catches & Strays			
	Blinds/Curtains Rails			
	Ceiling Fan			
	Air corn			
Wardrobe/Doors				
BEDROOM 4	Doors			
	Walls			
	Lights			
	Light Switches			
	Floors/Tiles			
	Windows Panes			
	Windows Catches & Strays			
	Blinds/Curtains Rails			
	Ceiling Fan			
	Air corn			
Wardrobe/Doors				



EXTRA BATHROOMS	Wall/Doors			
	Lights/Power points			
	Floors/Tiles			
	Windows			
	Blinds/Curtains Rails			
	Bathtub			
	Shower			
	Wash basin			
	Toilet (WC)			
GENERAL	Rubbish bins			
	Locks			
	Garage/Car port			
	Grounds			
	No. keys supplied			
	Grills doors			

For important details go to www.homesplatinum.co.zm

List of furniture and chattels

Provided by the landlord

Signatures for Property Inspection Report

Do not sign unless you agree to all the details in the Property Inspection Report

Signed by _____ Date signed _____

LANDLORD

Signed by _____ Date signed _____

TENANT

Water Meter Reading

For use if charging for water

At start of tenancy:

ZESCO Meter Reading

For use if charging for Power

At start of tenancy:

Rent and Bond Receipt

Initial rent payment K _____

Bond/Security K _____

Total K _____

To (name): _____

Date paid: _____

Signed as received
